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FIELD OFFICE LISTING



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CITY & STATE RECORDS

Revised September 1973

U.S. DEPARTMENT OF AGRICULTURE
AGRICULTURAL MARKETING SERVICE
WASHINGTON, D.C. 20250

DEFINITIONS

A Field Office. A "Field Office" within AMS meets all the following criteria. The Office must:

- 1 Serve as the permanent or seasonal headquarters of a field organizational unit.
- 2 Have one or more Federal employees assigned thereto on a full- or part-time basis. These employees perform AMS functions (i.e., operations or program direction of AMS activities in an assigned geographical area), including:
 - a Response to public inquiries within limits of delegated authority,
 - b Maintenance of certain Federal records and Agency instructions, and
 - c Receipt of official communications.
- 3 Be housed in quarters which are Federally owned, Federally leased, or utilized under cooperative agreement or memorandum of understanding.

NOTE: The term "Field Office" as defined above does not include:

- a Duty stations or other worksites at facilities not under AMS control as to their establishment, closure, or location even though office space or other work quarters may be utilized for official purposes. Typical of those not defined as field offices are duty stations in non-Government facilities at:

Commodity Markets

Plants - eviscerating, slaughtering, packing, freezing, drying,
processing, and others

Storage Elevators

Rail and Ship Terminals

Warehouses

Employees' Homes

- b Non-Federal offices serving as temporary or seasonal work locations under cooperative arrangement for AMS employees whose permanent duty stations are elsewhere.

B Field Location. A "Field Location" is a city or town at which one or more AMS field offices or duty stations is located. "Field Location" therefore will include all points excluded from the Field Office definition as well as those included. In this way every place where an employee of AMS is stationed on a full- or part-time basis will be counted as a "Field Location."

PROVIDING CHANGES OR CORRECTIONS

This listing of AMS Field Offices is current through September 1, 1973. Report any changes or corrections to:

Deputy Director
 Administrative Services Division, AMS
 U. S. Dept. of Agriculture
 Washington, D.C. 20250

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Fairmont, North Carolina 28340

Tobacco Inspection Service (SEASONAL)
Senter and Stephenson Building
114 Raleigh Street
Fuquay-Varina, North Carolina 27526

Tobacco Inspection Service (SEASONAL)
ITG Building, 715 Atlantic Avenue
Greenville, North Carolina 27834

Tobacco Inspection Service (SEASONAL)
H & R Block Building, 224 Zene Street
Henderson, North Carolina 27536

Tobacco Inspection Service (SEASONAL)
Sheppard Warehouse Building
Highway 258 South
Kinston, North Carolina 28501

Tobacco Inspection Service (SEASONAL)
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NORTH CAROLINA--Continued

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Tobacco Board of Trade Building
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Tobacco Inspection Service (SEASONAL)
Whiteville Florist Building
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Rainwater Building
1200 West Evans Street
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Tobacco Inspection Service (SEASONAL)
Former VFW Building, 128 Brown Street
Lake City, South Carolina 29560

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TOBACCO INSPECTION - Raleigh, North Carolina, District--Continued

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